

## DECLARATION FORM for group travel



..... **pc.**

Name, mobile number (email address) of the person responsible for the group: .....

Name, address of institution/group: .....

Type of group:       kindergarten                       children in care                       students  
                                   group of Hungarian children from a neighbouring country       adult group

**To:**                       (yy)  (mm)  (dd)  (hr)  (min)  Train No.  Car No.

Departure station: .....

Route: .....

Destination: .....

<b>Fast train:</b> .....
from .....
to .....

Group seating / seat reservation

1.  (dd)  (mm)  train ..... from ..... to .....

2.  (dd)  (mm)  train ..... from ..... to .....

3.  (dd)  (mm)  train ..... from ..... to .....

Journey break:      1. .... 2. .... 3. .... station

**Return:**                       (yy)  (mm)  (dd)  (hr)  (min)  Train No.  Car No.

Departure station: .....

Route: .....

Destination: .....

<b>Fast train:</b> .....
from .....
to .....

Group seating / seat reservation

1.  (dd)  (mm)  train ..... from ..... to .....

2.  (dd)  (mm)  train ..... from ..... to .....

3.  (dd)  (mm)  train ..... from ..... to .....

Journey break:      1. .... 2. .... 3. .... station

**Empty mileage:** .....

**Train stopped:** .....

Group	Number of children	Number of accompanying person
Kindergarten group under 6	.....	.....
Kindergarten group over 6	.....	.....
Group of children in care	.....	.....
Pensioner card holders	.....	.....
Group of children under 10	.....	.....
Group of children over 10	.....	.....
Railway travel pass	.....	.....
	.....	.....
Group of Hungarian children from a neighbouring country	.....	.....
Accompanying persons with concessions	.....	.....
Business policy concession group	.....	.....
<b>Total number:</b>	.....	.....

I hereby acknowledge that the services ordered may be used if I purchase the group ticket before and the bicycle the planned date of departure at the ticket office negotiated with the regional service sales agent.

Issued on: .....

*Customer's signature/seal*

**Name, address, tel. number of the MÁV-START desk officer**

**Pay attention!**

Special services provided for groups: The railway company agrees to transport bicycles, offer group seating, stop the train, reclassify the car and reconnect cars if operating and technological conditions make it possible. Special services may be requested no later than 7 workdays prior to the planned date of departure. The railway company charge shall an extra fee in the case of cancellation. Passengers taking bicycles must be declared if minimum 6 bicycles are transported on a train. The passenger is responsible for putting the bicycle on the train, taking it off and watching it during the journey. Track closure timetables may change departure/arrival times. Get the latest information the valid timetable before you depart on the website [www.mavcsopot.hu](http://www.mavcsopot.hu) under the section news on track closure news if you purchased your ticket more than 7 workdays prior to departure.

# INFORMATION

## 1. Declaration

Students, kindergarten pupils and children in care (hereinafter referred to as students) may request group payment based on the Business Guideline of MÁV-START Ltd. by submitting the declaration form.

3 copies of the declaration form must be filled in and handed over to the ticket office issuing the ticket at least 24 hours prior to the departure of the train the group wishes to take, except if group seating is requested.

The ticket officer retains two copies of the form and gives back one stamped copy attached to the local/domestic ticket to the group. If you purchase a return ticket, a separate form must be submitted for both journeys. A new form must also be submitted if passengers take several trains by purchasing tickets individually.

The name and some sort of contact details (telephone number, address, email address) of the accompanying person responsible for group travel must be provided on the form.

## 2. Concessions

Members of the kindergarten group over 6 in a group of minimum 10 persons and 3 accompanying persons per 10 children are eligible to receive a 90% discount off the ticket on 2nd class based on the form filled in by the kindergarten (stamped with the seal of the institution).

Groups of minimum 10 children living in a children's centre and 2 accompanying persons per 10 children are eligible to receive a 90% discount off the ticket on 2nd class based on the form filled in by children's centre where the children in care have been placed (stamped with the seal of the institution).

Groups of minimum 6 children under 10 and 2 accompanying persons per 10 children are eligible to receive a 50% discount off the ticket based on the form filled in by the person making the travel arrangements.

1 accompanying person per 10 students is eligible to receive a 50% discount off the ticket based on the form filled in by the person making the travel arrangements in the case the full-time students travelling in a group of minimum 6 persons. Students are eligible to receive a 50% discount on tickets purchased based on their student card.

## 3. Payment and validity

Tickets are paid for by issuing a local/domestic receipt. Payment is due from the departure station to the destination specified on the form in the case of every group member. The group receipt is valid for 14 days from the first day of validity.

## 4. Starting travel

Travel must be started on the day and by taking the train indicated on the form. If the group is unable to travel on the train indicated on the form, change of departure time must be declared to the ticket office at least 1 hour prior to the departure of the train specified on the form.

The ticket officer writes the train on which the group actually commences the journey on the receipt.

## 5. Journey break

The intention to break the journey must be declared in advance at the station of departure when the ticket is purchased, which must be specified on the form. Journey break does not have to be certified at the station where the journey is broken.

## 6. Refund for cancellation of group travel

If the journey declared is cancelled for any given reason or postponed, but the railway company provided services during the course of preparation for the journey, it may request the reimbursement of the costs it incurred.

## 7. Refund

A refund may be requested in connection with the difference of the price of the ticket, if the group was smaller than the original group paid for, was seated in a lower class car, travelled on a shorter route and this was certified by the ticket inspector on the trains taken by indicating the size of the group and the rate of discount. The request for refund must be sent to the customer service office MÁV-START Ltd. (1426 Budapest, Pf. 56) by attaching a copy of the certified ticket of the receipt.

## 8. Group seating

The railway company shall, if operating conditions make it possible, seat the group together. Group seating may generally be requested in the case of groups of more than 20 persons.

Group seating must be requested 7 workdays prior to the planned date of departure from the service sales agent competent in the region. Group seating arrangements can primarily be made at the station of departure. The railway company only agrees to make group seating arrangements if the applicant has paid the empty mileage fee prescribed in chapter D of railway timetable tables. Group seating does not mean exclusive use. Other passengers other than the group may be seated on the seats and allocated standing room in that section of the car. Compensation cannot be claimed for the lack of provision of group seating.

## 9. Group transportation of bicycle

Group transportation of bicycles means the transportation of minimum 6 bicycles on a train. Group transportation of bicycles can only be requested at least 7 workdays prior to the planned journey in the case of group travel declared to the journeys declared to the service sales agent competent in the region and paid for, if operating conditions make this possible.

Group transportation of bicycles may be cancelled 72 hours prior to the departure of the train. The railway company shall charge the cancellation fee specified in volume 1 of railway timetable tables in the case of the cancellations made within this period, if the railway company incurred separate costs during the course of preparations.